



<ul style="list-style-type: none"> <li>• Drainage issues resolved.</li> <li>• JW has organised the speakers for the committee and they will cover off the theatre element, GP surgery, football and the RVH.</li> <li>• Procurement of architects will need to follow the planning application as Pick Everard were only engaged for RIBA stages 1-3.</li> <li>• JR is engaging the necessary elements to start progressing the disposal of the land.</li> <li>• Planners requested a minimum of 45 houses as part of the planning application coming forward. JW argued for no lower limit on the basis that the market requests to date suggests 40 units. Planners will find it difficult to object to an application with lower units if it meant the Hub could be built but did not meet their policy requirements.</li> </ul>	
<b>4. FF&amp;E</b>	
<ul style="list-style-type: none"> <li>• JP to hand this over to Jackie Taylor-Smith having been promoted to Interim Head of Service for Libraries.</li> </ul>	
<b>5. Legal Update</b>	
<ul style="list-style-type: none"> <li>• Collaboration agreement may need to be varied on the basis of the funding of the demolition changing and JW to check this element.</li> <li>• Development Agreement – D&amp;B v traditional build contract discussions.</li> </ul>	JW
<b>6. Communications</b>	
<ul style="list-style-type: none"> <li>• Press release – JW to sort</li> </ul>	JW
<b>7. Operations Update</b>	
<ul style="list-style-type: none"> <li>• Decant update - STC have been unable to find suitable alternative facilities in Southborough or High Brooms that they can afford. JW to ask Denise H in TWBC to get in touch with BW and organise space based on the Collaboration Agreement.</li> <li>• TWBC have agreed in principal to work up the operational plan and run the facility for an interim period of two years to start with.</li> <li>• STC would need to take a decision on this in due course and ultimately would need a further decision on the final model.</li> </ul>	JW
<b>8. Budget Update</b>	
<ul style="list-style-type: none"> <li>• JR to update</li> </ul>	
<b>10. Risk register update</b>	
<ul style="list-style-type: none"> <li>• Planning. Capital costs. Inflation.</li> </ul>	
<b>11. AOB</b>	
<ul style="list-style-type: none"> <li>• JW to put board meeting in for December</li> </ul>	JW
<b>12. Date of next Hub Working Group meeting</b>	
<ul style="list-style-type: none"> <li>• 30 November 2016</li> </ul>	